

## **WATER OPERATOR (DUTIES & RESPONSIBILITIES)**

Conduct daily inspections of all pumps, motors, and tanks.

Monitor water quality, pressure, and flow

Inspect and conduct regularly scheduled maintenance on all pumps & motors as required.

Maintain and update maps of distribution system

Respond to complaints concerning water quality, flow and pressure.

Repair or replace damaged or malfunctioning meters services and pits.

Monitor tower/tank operations and SCADA (telemetry) system.

Maintain valve exercise program to include repair and replacement.

Inspect, repair, or replace all hydrants on the system to include flushing program.

Visually inspect all distribution lines on a monthly basis, and recommend improvements, and repairs needed as required.

Coordinate with Indiana Underground Plant Protection Service and ensure all locates pertaining to our system are marked accordingly.

Do monthly Shut offs as required.